



Many Minds One Heart

Northfield School & Sports College

Person Specification

Job Title: Cleaner
Responsible To: Director of Business & Finance
via Facilities Manager
Grade: C (point 3)

| 1. Qualifications and Training | Essential/Desirable | Source of Evidence |
|--|----------------------------|--|
| • Basic skills/induction | E | Application Form/ Written Reference |
| • Willingness to participate in training and development opportunities | E | |
| • COSHH training | D | |
| • Health & Safety training | D | |
| • The Support Work in Schools VQ (SWIS) | D | |
| • NVQ Level 1 in Cleaning | D | |
| • First Aid Certificate | D | |
| 2. Experience | Essential/Desirable | Source of Evidence |
| • Experience of working as part of a team | E | Application Form/ Reference/Interview |
| • Previous cleaning experience | D | |

| 3. Professional Skills / Knowledge | Essential/Desirable | Source of Evidence |
|---|----------------------------|---|
| • Ability to work as a team member | E | Application Form/Formal Interview |
| • Ability to work to deadlines | E | |
| • Ability to use heavy cleaning equipment, e.g. buffer | D | |
| 4. Personal Attributes | Essential/Desirable | Source of Evidence |
| • Pleasant and friendly manner | E | Application Form/Formal Interview |
| • Polite and punctual | E | |
| • Reliable | E | |
| • Commitment to achieving high standards of cleanliness and hygiene | E | |
| • A commitment to working as part of the whole school team and supporting the vision and aims of the school | E | |
| • Adaptable | E | |
| • Able to demonstrate a commitment to: | | |
| • Equal opportunity for all school users | E | |
| • Encouraging children to develop self-esteem and tolerance of others | E | |
| • Furthering your own professional knowledge, skills and experience | E | |

| 5. Safeguarding Children | Essential/Desirable | Source of Evidence |
|--|---------------------|------------------------------------|
| <ul style="list-style-type: none"> • Able to form and maintain appropriate relationships and personal boundaries with children | E | Written Reference/Formal Interview |
| <ul style="list-style-type: none"> • Has appropriate motivation to work with children and young people | E | |
| <ul style="list-style-type: none"> • Has the ability to maintain appropriate relationships and personal boundaries with children and young people | E | |
| <ul style="list-style-type: none"> • Has emotional resilience in working with challenging behaviours; and appropriate attitudes to the use of authority and maintaining discipline | E | |
| <ul style="list-style-type: none"> • Demonstrate commitment to safeguarding and promoting the welfare of children and young people in accordance with the DfE statutory guidance Keeping children safe in education | E | |