

PERSON SPECIFICATION- Catering Assistant

The successful candidate will meet the following person specification. Please note that the listed criteria will form the basis of the selection process. Applicants should address all elements of the Person Specification, indicating experience and where appropriate citing supporting examples within their application.

Qualifications & Training	Essential/Desirable	How Identified
<input type="checkbox"/> Record of up-to-date relevant qualifications	E	Application form/Interview/Task (if applicable)
<input type="checkbox"/> First Aid qualified (or willing to qualify)	D	
Knowledge & Experience	Essential/Desirable	How Identified
<input type="checkbox"/> Experience of working within a catering kitchen	E	Application form/Interview/Task (if applicable)
<input type="checkbox"/> Knowledge of food hygiene regulation	E	
Skills & Key Criteria	Essential/Desirable	How Identified
<input type="checkbox"/> Ability to relate to pupils and staff	E	Application form/Interview/Task (if applicable)
<input type="checkbox"/> Good time management skills	E	
<input type="checkbox"/> Must be able to work as part of a team	E	
<input type="checkbox"/> Ability to use initiative	E	
<input type="checkbox"/> To accept instructions/guidance from the Catering Manager	E	
Personal Attributes	Essential/Desirable	How Identified
<input type="checkbox"/> A Supportive and co-operative team member	E	Application form/Interview/Task (if applicable)
<input type="checkbox"/> Standards driven	E	
<input type="checkbox"/> Fantastic customer service	E	
<input type="checkbox"/> A flexible approach	E	
<input type="checkbox"/> A positive attitude and commitment to equality	E	

<input type="checkbox"/> Highly motivated showing resilience and reliability	E	
<input type="checkbox"/> Ability to manage own time well to meet competing demands	E	
<input type="checkbox"/> Ability to work outside normal Academy hours in line with Academy and community needs	E	
<input type="checkbox"/> Ability to relate well to children and young people	E	
Equal Opportunities	Essential/Desirable	How Identified
<input type="checkbox"/> Candidates should indicate an acceptance of, and a commitment to, the principles of the Academy's Equal Rights policies and practices as they relate to employment issues and to the delivery of services to the community	E	Application form/Interview/Task (if applicable)
<input type="checkbox"/> Commitment to equal opportunities policies relating to gender, race and disability in an educational context	E	
Safeguarding	Essential/Desirable	How Identified
<input type="checkbox"/> Commitment to the protection and safeguarding of children and young people	E	Application form/Interview/Task (if applicable)
<input type="checkbox"/> Has up to date knowledge of relevant legislation and guidance in relation to working with young people	D	