**Person Specification**

**HLTA (Band 7)**

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|  | **Essential Criteria** | **Desirable Criteria** |
| **Qualifications** | * NVQ Level three (or equivalent) teaching assistant qualification (A) * GCSE or equivalent in English and maths at grade C or above (A) | * Team Teach experience (A) * Emergency First Aid qualification (A) |
| **Experience** | * A minimum of 2 years’ experience of working as a classroom or teaching assistant within a primary school environment (A, I) * Experience of working successfully and collaboratively with class teachers to plan and deliver programmes of teaching and learning activities for classes (A, I) | * Experience in more than one key stage (A, I) |
| **Knowledge/Skills** | * Demonstrate excellent IT skills, and ability to use them as part of the learning process (A, I) * Demonstrate excellent organisation skills (A, I) * Demonstrate the ability to work as part of a team, demonstrating flexibility and adaptability (A, I) * Demonstrate the ability to use own initiative (A, I) * Demonstrate excellent communication skills both verbal and in writing, to a range of audiences (A, I) * Ability to communicate with a range of people including children (A, I) * Ability to plan time effectively (A, I) * Demonstrate knowledge of the structure, delivery and content of the curriculum for primary schools (A, I) * Demonstrate a good understanding of a child’s development and learning processes (A ,I) | * Demonstrate a knowledge of current educational issues (A, I) |
| **Additional** | * Enhanced safeguarding checks |  |

**A – Application Form I – Interview**