



THE EDUCATION VILLAGE ACADEMY TRUST
"Where learning has no limits"

Trust Governance & Assurance Officer

Full Time – 37 hours per week *

52.143 weeks per year

Salary: Band 8 SCP 19-23 ranging from £31,067 to £33,366

Excellent benefits package which includes: 32 days annual leave plus bank holidays, Local Government Pension Scheme, Cycle to Work Scheme and access to a range of retailer discounts through schemes including Blue Light Card

*** We are open to discussing the possibility of flexible working, for example: a minimum of 30 hours per week or working 37 hours per week on a term-time plus 4 weeks contract could be considered subject to agreeing a working pattern which meets the needs of the service.**

The Education Village Academy Trust is looking for inspiring and highly skilled governance and assurance officer to strengthen its governance support. If you can bring significant experience and understanding of implementing compliance requirements, policies, controls (with knowledge of how to service meetings), a strong administration and project support background we would love to hear from you.

This is a great opportunity for someone to gain further experience within Governance where you'll benefit from on the job coaching and support and if you're looking for career progression, we can also look at potential options for formal training too. Experience within the education sector is not essential, it's more important that you share our passion for making a difference to the lives of children and young people.

Closing Date: Friday 30th June 2025

Interview Date: To be confirmed

Application forms and further information regarding the post are available on our website www.educationvillage.org.uk. Application forms are to be submitted to the People Team at PeopleTeam@educationvillage.org.uk

The Education Village Academy Trust (EVAT) is committed to safeguarding the welfare of children and young people. You will be required to undertake an enhanced Disclosure check and Disqualification declaration.

In accordance with Keeping Children Safe in Education 2022, an online search will be completed on all shortlisted applicants prior to interview. Any relevant information will be discussed further with the applicant during the interview process.