

**DURHAM TRINITY SCHOOL & SPORTS COLLEGE**  
**GRADE 4 TEACHING ASSISTANT – PERSON SPECIFICATION**

<b>Category</b>	<b>Essential</b>	<b>Desirable</b>	<b>Where Identified</b>
Application	Completed Durham County Council application form. 2 fully supported professional references (one of which must be from current or most recent employer)	Formal letter to support application.	Application References
Qualifications and Training	Relevant qualification at NVQ Level 3 or equivalent (e.g. NNEB, BTEC, GNVQ, Child Care) or currently working towards this qualification	Recent and relevant training. Willingness to undertake training in order to address specific medical/physical needs of pupils (i.e. gastrostomies, midazolam, moving & handling etc.) eg administration of medication and first aid. Willingness to gain MIDAS certificate to drive school mini-bus.	Application Certificates
Experience	Experience of working with pupils who have an Education Health Care Plan, within an educational setting.	Experience of working with pupils on 1:1 basis and in small groups Experience of leading a class	
Skills & Knowledge	Understanding and knowledge of pupils with special educational needs. A clear vision of the needs of pupils with special needs. Ability to relate well with pupils and adults. Ability to work independently with individual pupils, small groups and whole class. Ability to work effectively as an individual and member of a team. Ability to use initiative when required. Willingness to work co-operatively with a wide range of professionals. Good IT skills Good communication skills – written and verbal.	Experience of working with communication strategies with pupils Good Knowledge and skills on how to support pupils with hearing and visual impairment Experience of working with other professionals Understanding the effects of childhood trauma and adversity Empathy for trauma and adversity children may encounter Knowledge and understanding of PECS and Zones of Regulation	Application References Interview

Personal Requirements	<p>Sensitive to the needs of pupils, their parents/carers and colleagues.</p> <p>Flexibility and adaptability to change.</p> <p>Willingness to work across the 2-19 age range.</p> <p>Calm and positive approach.</p> <p>Sense of humour and a ready smile.</p> <p>Patient and resilient</p>		<p>Application</p> <p>References</p> <p>Interview</p>
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