



Principal for Whinfield Primary School

Application Pack



Education Village
Academy Trust 

About Whinfield Primary School

We are a large primary school situated in the north of the historic town of Darlington. We provide a stimulating and exciting educational experience for 480 pupils aged between 4 and 11 years old.

Whinfield Primary School is a welcoming community which evolves and changes. We believe that education is about expanding our expectations and building on firm foundations. It is critical for our success that every learner is well equipped with a balance of social, moral and academic skills



About the Education Village Academy Trust

The Education Village Academy Trust (EVAT) is a Multi-Academy Trust (MAT) made up of seven academies and schools in the borough of Darlington.

Our vision is simple:

The Education Village Academy Trust is a place where learning has no limits

Our mission is to deliver exceptional learning experiences to all our children and young people. We stretch aspirations and aim to inspire everyone who learns and works with us to reach high and achieve their potential.



Our values are:

Excellence and high standards
-a can-do culture and no-excuses ethos

Values driven with a deep sense of moral purpose
-putting children and young people first
-behaving ethically

Ambition and aspiration for all
-irrespective of background or barriers
- being truly inclusive

Teamwork
-we do more, better and faster, together

About the role

Job Title:	Principal – Whinfield Primary School
Job Grade:	Leadership Scale: L20 – L24
Reports To:	Executive Principal – Primary
Direct Reports:	Senior Leadership Team, Office Manager, Teaching Staff
Clearance Required:	Enhanced DBS
Key Stakeholders:	All levels of leadership and management, employees, governors, trustees, parents, external agencies and partners

Job Purpose

To provide dynamic and strategic direction, leadership, and accountability at Whinfield Primary School (WPS) within the Education Village Academy Trust (EVAT). To lead on all aspects of teaching, learning and management within WPS to ensure that the school is delivering the best possible educational provision and outcomes for its pupils.

Key Responsibilities and Accountabilities

You will be required to work collaboratively in order to meet the expected outcomes of this key leadership role and to meet the National Headteachers' Standards.



1.	To provide dynamic direction and leadership within Whinfield Primary School (WPS) to drive school improvement, standards and ensure accurate and insightful self-evaluation in line with the school securing improvement plan.
2.	To craft and maintain a culture that aligns fully with EVAT's values and ethos, and that is conducive to all our children, young people and adults flourishing.
3.	Be accountable for teaching and raising standards within WPS by leading in the development of key plans and documentation, undertaking quality assurance and performance management at all levels.
4.	To ensure there is a clear focus on continuously improving the quality of education and outcomes through teaching and learning and ensuring a broad, structured, well-sequenced and coherent curriculum entitlement for all WPS pupils, which sets out the knowledge, skills and values that will be taught.
5.	Work in partnership with the Executive Principal – Primary and other school leaders, and work collaboratively with other senior leaders across EVAT's School Improvement Team to ensure best practice is shared in respect of Teaching and Learning, Behaviour, Safeguarding and Inclusion.
6.	To oversee the effective and efficient financial and operational performance of the school, in partnership with the Executive Principal – Primary and in conjunction with EVAT's central business services teams, ensuring that staffing and other resourcing needs, financial targets and value-for-money measures are met.
7.	To lead on policy implementation and development within WPS and ensuring that all Trust policy documentation is adhered to.
8.	Lead strategic discussions and develop mutually beneficial relationships with all key stakeholders, including other providers, Ofsted, the Department for Education and the local authority.
9.	Collaborate effectively with other leaders within the Trust to secure creative, responsive and effective approaches to teaching and learning, demonstrating a collective and shared responsibility for all children and young people within the Trust.
10.	Undertake continuous professional development including participating in performance reviews and attending training as/when required.
11.	Ensure the protection and safety of pupils and staff through effective approaches to safeguarding.

This Job Description is not definitive or exhaustive and outlines key responsibilities and accountabilities. Colleagues are expected to be flexible regarding their responsibilities and accountabilities and will from time to time be asked to carry out other duties to ensure achievement of organisational goals.

Person Specification

Qualifications	Essential or Desirable
Qualified Teacher Status	E
Education Leadership Qualification (or ability to demonstrate extensive experience of working in a Leadership role within Education)	E
Master's degree in Education	D
Skills	Essential or Desirable
Proficient in key IT packages	E
Ability to demonstrate effective leadership in managing transition between key stages for pupils across the school, and with partner schools	E
Ability to collate, manage and analyse data to provide insight to key stakeholders	E
Ability to be able to present information in a logical and systematic manner	E
Excellent communication skills and proven ability to listen to, understand and work effectively with the entire school community	E
Ability to work collaboratively across schools within the Trust, and beyond, for the benefit of all children and young people.	E
Ability to effectively manage and oversee delegated budgets.	E
Knowledge / Experience	Essential or Desirable
Proven track record as a Head Teacher / Deputy Head	E
Experience of developing an innovative curriculum which is personalised to the needs of the pupil	E
Ability to demonstrate the raising of standards and meeting challenging targets	E
Experience of monitoring effective pupil tracking systems to ensure that pupils of all levels of ability achieve their full potential and beyond	E
Knowledge of national curriculum at a minimum of two key stages	D
Experience of working in line with the National Headteacher's Standards	D
Experience of multi-agency working and to be able to demonstrate an understanding of, and commitment to, civic responsibility	E
A clear understanding of and commitment to promoting the safeguarding of pupils	E
Experience of School Management Information Systems (e.g. SIMS)	E
Proven record of collaborative working with Executive/Senior Management and external stakeholders	E

The Application Process

We hope that the information in this information pack inspires you to submit an application. If you would like to arrange an informal conversation about the role please contact the People Team by email at peopleteam@educationvillage.org.uk and we will happily arrange this for you.

Application Process:

If you would like to apply for the role please visit our website:

<https://www.educationvillage.org.uk/working-with-us/careers/>

or email the people team peopleteam@educationvillage.org.uk to request an application pack.

1. Complete the Education Village Trust Application Form
2. Provide a supporting statement of no more than 2 sides of A4 which should address the criteria in the key responsibilities and person specification.
3. Send your completed application form by email to the peopleteam@educationvillage.org.uk

Deadline:

The closing date for applications is **5pm on Sunday 16th February 2025**

Interviews:

First stage interviews are planned to take place on Tuesday 11th March 2025
Final stage interviews are planned to take place on Wednesday 12th March 2025

Start date: 1st September 2025

Safeguarding

We are committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expect all staff to share this commitment. This position is subject to an Enhanced DBS check under the Rehabilitation of Offenders Act 1974.

In accordance with the recommendations set out in KCSIE, the Trust carries out online searches on shortlisted candidates.





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