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| **Learning Services Support Assistants, 22.5 hours per week, term time only, permanent contract** | **L:\Admin\Logo\TVCT Logo\Tees Valley Collaborative Trust logo.png** |

Tees Valley Collaborative Trust, based in the North East of England, is a well established organisation with social inclusion, educational excellence and widening participation at the heart of its values. [www.tvc.ac.uk](http://www.tvc.ac.uk)

At the Stockton Sixth Form College site, we are seeking to appoint a Learning Services Support Assistant to assist with the day to day running of the Learning Resource Centre and contribute towards its continuing development, including providing revision and study skills support to students and facilitating supervised study sessions.  There will also be a requirement for you to deliver annual and termly support as part of induction and PD for Teachers and Lead Practitioners on themes such as AI, plagiarism and study skills.

You will be primarily working with students aged 16-18 and will need excellent communication and presentation skills with the ability to relate to young people and adults.

Normal working hours are Monday, Tuesday and Thursday, 8.30 am to 4.30 pm each day.

Start Date: Immediate start available

**Salary and Benefits Information**

Salary: SFCA Support Staff Pay Spine, Points 6-9 (£23,612 - £24,560 pro rata) pay award pending

Actual Starting Salary at Scale Point 6: £12,281.56 per annum (including holiday pay)

Employee Benefits include:

* Membership of the Local Government Pension Scheme for all our support staff
* Opportunities for training and professional development
* Childcare Vouchers
* Cycle Scheme
* On-site canteen for both staff and students
* Free on-site parking
* Discounted nursery provision on the Prior Pursglove College site (available to all Trust employees)

**Application Details**

Closing Date: noon on Monday 3rd February

Interview Date: w/c 10th February

An application pack can be downloaded from <https://www.stocktonsfc.ac.uk/college-information/vacancies/> Please contact the HR Department at [HR@tvc.ac.uk](mailto:HR@tvc.ac.uk) for any further information.

All applications must be submitted on a Trust application form and CVs will not be accepted.

We are an inclusive employer and we actively encourage applications from people from diverse and underrepresented backgrounds. If you need any assistance with your application in terms of reasonable adjustments, please let us know.

**Safeguarding Information**

Tees Valley Collaborative Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment

As this post involves direct contact with, or unsupervised responsibility for, children or vulnerable adults the successful candidate will be required to undertake a Disclosure and Barring Service check before taking up the position. Additional checks will include; identity checks, qualification checks and employment checks, including the investigation of any gaps between jobs and two satisfactory references.

**TEES VALLEY COLLABORATIVE TRUST**

**PRIOR PURSGLOVE AND STOCKTON SIXTH FORM COLLEGE**

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