**SCHOOL: Oxclose Community Academy**

**Address: Dilston Close, NE38 0LN**

**Tel: (0191) 4195120**

**Email: contact@oxclose.net**

**Web:** [**www.oxclose.net**](http://www.oxclose.net)

**Headteacher: Mrs P Hegarty**

**Number on Roll: 1115**

**Position: Pastoral Support Officer**

**37 Hours per Week**

**Term Time Only – 39 Weeks**

**Salary: NJC 7-11 (Pro Rata) £20,779 - £22,220**

We are looking to appoint a dedicated and caring Pastoral Support Officer (PSO) as soon as possible to join our existing support team. The postholder must have excellent communication and interpersonal skills to establish productive relationships with pupils, families and other professionals.

You will:

* have a calm and positive approach
* be able to sensitively understand the needs of children and their families
* have the ability to use initiative and apply effective problem solving skills
* be able to work independently with individuals, small groups or a whole class as needed

Our PSOs provide highly valued support, addressing the needs of students who require help overcoming barriers to learning in order to achieve their full potential. The role is predominantly education based but also has a wider remit, including working with families and the wider community to promote engagement and intervention at the earliest opportunity.

For more information about the post, or an application pack, please contact the Laura Fittes via email: recruitment@oxclose.net

This post is exempt from the Rehabilitation of Offenders Act 1974 and therefore will be subject to a DBS check from the Disclosure and Barring Service.

The school is fully committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share in this commitment. As part of our due diligence and to comply with our obligations in line with Keeping Children Safe in Education, an online search of publicly available information will be undertaken for all shortlisted candidates. The successful applicant will be subject to provide an enhanced DBS disclosure*.*

**Closing Date: Noon - Tuesday 27th February 2024**

**Interview Date: W/B 4th March 2024**