**PERSON SPECIFICATION**

**POST TITLE:** Cleaning Supervisor

**GRADE:** D (SCP 4)

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|  | **Essential** | **Desirable** |
| **QUALIFICATIONS/****TRAINING:** | * Basic skills/induction
* Willingness to participate in training and development opportunities
 | * COSHH training
* Health & Safety training
* The Support Work in Schools VQ (SWIS)
* NVQ Level 1 in Cleaning
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| **EXPERIENCE:** | * Previous cleaning experience
* Staff supervision
 | * Experience of working in a school environment
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| **SKILLS/****KNOWLEDGE:** | * Ability to work as a team member
* Ability to work to deadlines
* Good communication skills
* Ability to use heavy cleaning equipment, e.g. buffer
* Be able to supervise staff
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| **PERSONAL ATTRIBUTES:** | * Pleasant and friendly manner
* Polite and punctual
* Reliable
* Commitment to achieving high standards of cleanliness and hygiene
* A commitment to working as part of the whole school team and supporting the vision and aims of the school
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