**PERSON SPECIFICATION**

**POST TITLE:** Cleaning Supervisor

**GRADE:** D (SCP 4)

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|  | **Essential** | **Desirable** |
| **QUALIFICATIONS/**  **TRAINING:** | * Basic skills/induction * Willingness to participate in training and development opportunities | * COSHH training * Health & Safety training * The Support Work in Schools VQ (SWIS) * NVQ Level 1 in Cleaning |
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| **EXPERIENCE:** | * Previous cleaning experience * Staff supervision | * Experience of working in a school environment |
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| **SKILLS/**  **KNOWLEDGE:** | * Ability to work as a team member * Ability to work to deadlines * Good communication skills * Ability to use heavy cleaning equipment, e.g. buffer * Be able to supervise staff |  |
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| **PERSONAL ATTRIBUTES:** | * Pleasant and friendly manner * Polite and punctual * Reliable * Commitment to achieving high standards of cleanliness and hygiene * A commitment to working as part of the whole school team and supporting the vision and aims of the school |  |