25th September 2023

Dear Applicant,

Thank you for your interest in the temporary position of Part Time Y4 Class Teacher at Finchale Primary School. I enclose an information pack for you including:

* Advert
* Person Specification
* Job Description
* Application Form

This is a temporary post to share the teaching of a Y4 primary class (0.5) and further information about our school can be found on our school website [www.finchale.durham.sch.uk](http://www.finchale.durham.sch.uk).

Finchale Primary is a happy, learning community where each individual pupil and member of staff is valued for the contribution they can make to the life of our thriving school. Staff work hard to provide the very best for our pupils and in return they receive the support and training to enable them to be the best they can be. If you join our team you can be assured that you will be part of an enthusiastic, caring community of staff who put children at the heart of the learning process.

Please use all the information within the pack to help you to complete the application form. Your supporting statement should be **no more than 500 words** and to help us shortlist the right applicants, please ensure you address all areas of the person specification. Once completed, forms should be returned to the school.

Short-listed candidates will be observed teaching as part of the selection procedure. Please note that the closing date for applications is **Monday 16th October at 12noon** and that shortlisting will take place later that day.

I look forward to hearing from you.

Yours faithfully,



Dr. Sandra Whitton

Head Teacher