

JOB TITLE:	Support Assistant N4 ASD
DATE:	October 2022
STATUS:	Final

CRITERIA	Essential/ Desirable	Application	Tasks	Interview	Vetting checks
Knowledge and qualifications					
1. Level 2 Basic Skills (Literacy and Numeracy) or equivalent competency	E	✓	✓	✓	✓
2. NVQ Level 2 or 3 for Teaching Assistants or equivalent or experience	E	✓	✓	✓	✓
3. Knowledge of national/foundation stage curriculum	E	✓		✓	
4. Knowledge of SEN Code of Practice	D	✓		✓	
5. Ability to demonstrate emotional resilience in working with challenging behaviours	E	✓		✓	
6. Ability to contribute effectively to the planning of the teaching programme	E	✓	✓	✓	✓
7. Ability to produce accurate and up to date records and reports	E		✓	✓	✓
8. Ability to undertake observations and assessments for pupils including those with special educational needs	E		✓	✓	✓
9. Ability to work within and apply all relevant school policies and schemes of work	E		✓	✓	✓
10. Ability to take an active role in co-ordinating reviews of pupils' progress including liaising with other agencies as appropriate	E		✓	✓	✓
11. Ability to undertake routing invigilation and marking	E		✓	✓	✓
12. Committed to achieving further professional development	E		✓	✓	✓
13. Appropriate behaviour and attitude towards safeguarding and promoting the welfare of children and young people including: <ul style="list-style-type: none"> • Motivation to work with children and young people • Ability to form and maintain appropriate relationships and personal boundaries with children and young people • Attitude to use of authority and maintaining discipline • Ability to work in partnership with other agencies 	E		✓	✓	✓
14. Team Teach certification of training	D	✓		✓	
15. First Aid training	D	✓		✓	
Experience					
16. Experience of supporting pupils in a learning environment	E	✓	✓	✓	✓
17. Experience of classroom organisation	E		✓	✓	✓
18. Experience of assisting in the administering, assessing and marking tests	E		✓	✓	✓
19. Experience of delivering or supporting learning for children with ASD	E		✓	✓	✓
20. Experience of using ICT to support pupils in the classroom including school IT systems and Microsoft Office	E	✓	✓	✓	✓

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Other					
21. No disclosure about criminal convictions, barring or misconduct that is considered to make the candidate unsuitable for this particular role	E	✓		✓	✓
22. No concerns about medical fitness or attendance that is considered to make the candidate unsuitable for this particular role	E				✓