**SMART Multi Academy Trust**

**Wyndham Primary School**

Permanent, Term Time Only
Start Date: 12 June 2023

**Lunchtime Supervisory Assistant – Level 1**

**N2 with living wage (£21,000 pro rata) 0.11 FTE**

5.0 hours per week

£2,379 actual per annum

Wyndham Primary School is seeking to recruit a Lunchtime Supervisory Assistant to help supervise and engage children in activities during the lunchtime break. This school has Academy status and is one of eight schools within the Smart Multi-Academy Trust, which is committed to providing the highest quality support for teaching and learning; the employer will be the Trust.

Wyndham Primary School is a vibrant, warm and welcoming place. The successful candidate will join a dedicated, hardworking team who are committed to supporting all aspects of impactful education. This is a highly valued and dynamic position so it is essential that the successful candidate can demonstrate or evidence the key skills outlined in the person specification.

**The working pattern for this post is 12:30pm-1:30pm Mon-Fri.**

Additional hours may sometimes be offered to cover for training or sickness absences.

The Trust is strongly committed to safeguarding and promoting the welfare of children and young people. The successful applicant will be required to obtain an Enhanced Certificate of Disclosure from the DBS and a range of other recruitment checks. As this post involves working with children and dealing with sensitive information, written references will be taken up and made available to interviewers before the final selection stage, even if you indicate otherwise. Any offer of employment will be conditional to all relevant checks. We are fully committed to ensuring that consistent effective safeguarding procedures are in place to support families, children and staff at school.

Informal discussions and school visits are most welcome - to arrange a telephone conversation or a visit, please contact School Business Manager Ms. Casey Pearcy at the email address below.

To learn more about the school and to access a link to the application pack, please visit our website at [www.wyndham.smartacademies.net](http://www.wyndham.smartacademies.net/). To apply, you must submit the completed application form and the Safer Recruitment form by email to Ms. Pearcy at recruitment.wps@smartacademies.net. Please note we cannot accept postal applications, however a paper application may be dropped into the school’s front office before the closing date.

**Closing Date:** Mon 5 June 2023, by 12pm noon

**Shortlisting Date:** Mon 5 June 2023

**Interviews:** Thurs 8 June 2023