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**ASSISTANT HEADTEAHER – HEAD OF CATHOLIC LIFE and Character Development   
PERSON SPECIFICATION**

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|  |  | **ESSENTIAL** |  |  | **DESIRABLE** |  |
|  | **Criteria**  **No.** | **ATTRIBUTE** | **Stage**  **Identified** | **Criteria No.** | **ATTRIBUTE** | **Stage**  **Identified** |
| **Personal** | E1      E2    E4  E5 | Christian Values & willingness to lead the Christian ethos of the School & College    Practising Roman Catholic  Experience of leading retreats, pilgrimages for adults and students  Ability to lead whole school Mass/Liturgy/Assemblies | AF/I/R      AF/I/R  AF/I/R  AF/I/R |  |  |  |
| **Qualifications**  **& Education** | E6    E7  E8 | QTS    Good degree in relevant subject  Excellent IT skills | AF/C    AF/C  AF/C | D1    D2 | CCRS    Ability to offer additional subject | C/I/L    AF/C |
| **Experience &**  **Knowledge** | E9    E10  E11  E12  E13  E14 | Understanding of current teaching pedagogy and curriculum trends    Experience of leading PSHE/ Virtues/ Character education  Experience of Trust / Diocesan Partnerships  Experience of Catholic Inspection  Lead Chaplaincy activities/teams  Monitored and led a department/managed department successfully | AF/ I/R/L  AF/I/R  AF/I/R  AF/I/R  AF/I | D3  D4  D5  D6  D7  D8  D9 | Creative use of media for prayer and assemblies  Experience and/or desire to teach at Post-16.  Experience of working in Catholic Schools  Experience of securing a love of subject and evidence of student uptake at A Level/on retreat/engaged in Catholic social teaching activities  Have led JPII Award  Have worked with CAFOD/other Catholic Agencies to secure spiritual/prayerful/faith in action groups in school  Experience of working with parents and governors | AF/I/R  AF/I/R  AF/R  AF/I  AF/I  AF/I  AF/I |
| **Special**  **Requirements** | E15  E16 | Committed and dedicated to the demands of teaching and raising standards  Able to make a significant contribution to the extra-curricular life of the college | R/I      AF/I/R |  |  |  |

Standard/Rec/Person Specification

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|  | E17      E18      E19 | | Suitability to work with young  people    Application form completed fully and legibly.    The ability to converse at ease with pupils/public/public bodies and provide advice in accurate spoken English is essential for the post. | | R/D/L      AF      R/I/L |  |  |  |
| **Key – Stage identified** |  |  | |  |  | | | |
| AF |  | Application Form | |
| C |  | Certificates | |
| T |  | Tests | |
| P |  | Presentation | |
| I |  | Interview | |
| R |  | References | |
| L |  | Lesson | |