



# TEACHER OF ALTERNATIVE EDUCATION (CREATE CENTRE)

High Tunstall College of Science  
Job Pack

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Inspire | Support | Achieve

Dear Applicant

Thank you for taking the time to consider becoming a member of our incredible College where the students matter and so do the staff.

Having been Headteacher at High Tunstall College of Science for over 10 years, I am very proud of what we have achieved. We are the school of choice in Hartlepool, with a waiting list in all Key Stage 3 year groups and staffed by well qualified, supportive members of "Team Tunstall".

Our new £18m, state-of-the-art College building opened in November 2019 meaning we now have the facilities to ensure we get the outcomes for young people that they desire. As a College we were first rated **Good** by Ofsted in June 2016, which was reconfirmed in their section 8 visit in July 2021. We are very proud to be recognised in this way.

If you wish to find out more about High Tunstall College of Science I would encourage you to visit our website [www.htcs.org.uk](http://www.htcs.org.uk). If choose to apply for the post then I look forward to receiving your application.

Best wishes

**Mark Tilling**

Headteacher

High Tunstall College of Science

**Introduction  
from the  
Headteacher**

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## Our ethos at

# High Tunstall

At High Tunstall, our vision is that we inspire and support our learners to achieve their potential. We do this by developing our High Tunstall Learners within our community.

‘As High Tunstall Learners we INSPIRE one another by getting involved, being imaginative and enjoying challenges. As High Tunstall Learners we SUPPORT one another by showing respect, being positive and having pride in our community. Together, as High Tunstall Learners we can ACHIEVE. The High Tunstall Learner – Embrace Every Opportunity’

We develop High Tunstall Learners by instilling our Magnificent 7 character traits within all in our community. There are 3 Personal Development characteristics and 4 Learner Development characteristics which can be seen below...





# WELCOME

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High Tunstall College of Science is an 11-16 Maintained Foundation School in the west of Hartlepool, North East England. The facilities that we have are unbeaten within Hartlepool Secondary Schools and a visit is recommended to see just how good they really are.

The College is proud of its place in the community and under the "Tunstall Active" badge offers much in terms of facilities to all in the town. All of our facilities are accessible to the wider community which include a swimming pool, hydrotherapy pool, community gym, refurbished MUGA and new 3G football pitch.

We are proud of the staff and students of the College and as part of our ethos all College members belong to "Team Tunstall", a restorative and reflective organisation who wishes to support the needs of all. Staff development is key to the success of the College and the Workforce Strategic Plan recognises the importance of everyone at the College.

The College operates a curriculum that is traditional in its design, broad and balanced in its aim and reactive in its nature to local economic and social demands. An inclusive approach plays an important part in our curriculum and our desire to make sure our young people are ready for work in a 21st century economy.

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"We are proud of the staff and students of the College."

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**Mark Tilling**  
Headteacher





# JOB ADVERT IN BRIEF

Teacher of Alternative Education (CREATE)  
Full Time  
MPS/UPS + TLR2A

## HIGH TUNSTALL COLLEGE OF SCIENCE

Elwick Road, West Park, Hartlepool, TS26 0LQ

01429 261446

htadmin@hightunstall.hartlepool.sch.uk

[www.htcs.org.uk](http://www.htcs.org.uk)

11-16 Co-educational comprehensive, N.O.R. 1354 (Foundation Status)

## 'A GOOD SCHOOL – OFSTED 2016 & 2021'

High Tunstall College of Science is seeking to appoint an outstanding Teacher of Alternative Education for the CREATE provision.

High Tunstall College is an inclusive school with over 1350 young people on role with a variety of needs and expectations.

The CREATE Centre is an off-site provision designed to support young people who are disaffected from education and in need of Alternative Education.

If you believe you can support some of the most vulnerable students to achieve then this is the job for you.

*The College is committed to safeguarding and promoting the welfare of children and to equality of opportunity. An enhanced DBS will be required.*

**Closing date: Monday 24th April 2023, 12noon**

# STRATEGIC PRIORITIES

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## **STRATEGIC Priority 2 high quality teachers and teaching practices**

Our purpose is to ensure all teachers and support staff are skilled and equipped to support optimal, future-focused learning. We will accomplish this by resourcing and implementing high quality teaching practices across all faculties at the College.



## **STRATEGIC Priority 1 engaged, committed and successful students**

Our purpose is to increase the level of achievement and engagement of all students across the college. The college will function as an effective learning community and support a climate of performance excellence for students and staff. We will demonstrate a welcoming and inviting environment for all students, families, and community members. We will make an intentional effort to involve ALL students in academic and extra-curricular activities.



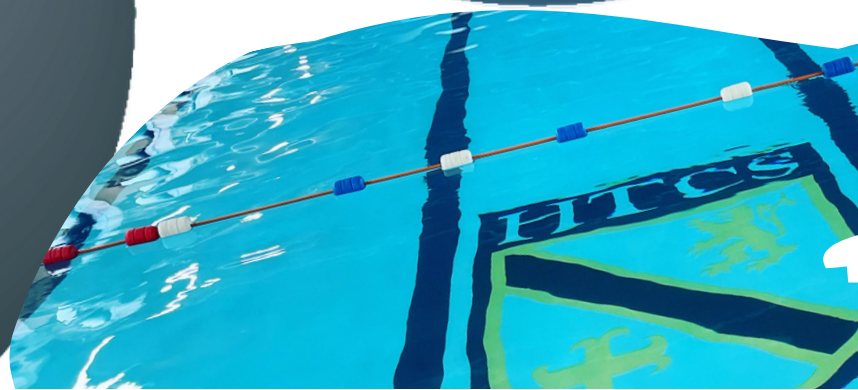
## **STRATEGIC Priority 3 progressive educational environments and use of resources to achieve high-quality service delivery.**

Our purpose is to ensure the effective use of all resources deployed at the college. We will accomplish this by continuously improving the physical and learning environments of the college. We will improve access to learning opportunities in all areas of college life.



## **STRATEGIC Priority 4 Positive outcomes.**

Our purpose is to hold and communicate explicit high expectations for the performance of students and positive student outcomes. We will achieve this through a college culture of high academic expectations in which college leaders and staff demonstrate a belief that all students can learn at high levels.



# JOB DESCRIPTION

Teacher of Alternative Education

## Post Purpose

- To lead a team of support staff in delivering a wide curriculum to meet the needs of all students in the CREATE Centre.
- Working alongside the Lead for Alternative Education to develop a curriculum that is fit for purpose for our students and that meets statutory requirements and the needs of students who display behaviours which identify them as have social, emotional and mental health issues
- To carry out the professional duties of a teacher as circumstances may require and in accordance with the college's policies under the direction of the Headteacher
- To be an effective professional who demonstrates that they have:
  - Thorough curriculum knowledge
  - Effective teaching skills and the ability to assess effectively
  - The ability to take responsibility for their own professional development
  - Students that achieve well
- Encouraging students' motivation and enthusiasm to create resilient and independent learners

## Key Responsibilities

- To teach students according to their educational needs identified through data analysis and identified need e.g., the Inclusion Register, including the setting and marking of work to be carried out by the student in college and independent learning (homework).
- To assess, record and report on the attendance, progress, development and attainment of students and to keep such records in the agreed Teacher Planner.
- To provide, or contribute to, oral and written assessments, reports and references relating to individual students and groups of students.
- To ensure that ICT, Literacy, Numeracy and our English specialism are reflected in the learning / teaching experience of students.
- To undertake a designated programme of teaching.
- To ensure a high quality learning experience for students which meets internal and external quality standards.
- To prepare and update subject materials.
- To use a variety of delivery methods which will stimulate learning appropriate to student needs and demands of the course / programme of study.
- To maintain discipline in accordance with the college's Behaviour for Learning procedures, and to encourage good practice with regard to punctuality, behaviour, standards of work and independent learning (homework).
- To undertake assessment of students as requested by external examination bodies, faculty / subject team leader and college procedures.
- To mark students' work with a level / grade and give written / verbal and diagnostic feedback as required.

**A full job description is available in supporting documents.**

**For more information please contact:**  
**Tracey Dodds, Teacher of Alternative Provision**  
tdodds@hightunstall.hartlepool.sch.uk





# PERSONAL

## Specification

| <b>Attributes</b><br> | <b>Essential</b><br>   | <b>Desirable</b><br>  | <b>Assessment</b><br>  |
|--|---|--|---|
| <b>Qualifications and Training</b>   | 1. Qualified Teacher Status<br>2. Degree  | 1. Evidence of Continuing Professional Development linked to curriculum development  | <ul style="list-style-type: none"> <li>• Application form</li> <li>• Letter of Application</li> <li>• References</li> </ul>   |
| <b>Experience</b>  | 3. Experience of leading and managing colleagues<br>4. Experience of developing the curriculum for all<br>5. A consistently good or outstanding practitioner capable of generating high student outcomes at secondary level<br>6. Evidence of supporting students through key transitional periods of the lives<br>7. At least three years' teaching experience               | 2. Experience of managing staff<br>3. An understanding of timetabling support<br>4. Be able to demonstrate strategies to raise attainment across the College | <ul style="list-style-type: none"> <li>• Application form</li> <li>• Letter of Application</li> <li>• References</li> <li>• Interview</li> <li>• Teaching Task</li> </ul> |
| <b>Knowledge and Understanding</b>   | 8. Clear understanding of planning differentiation into the curriculum<br>9. Understanding of how to develop the use of ICT, numeracy and literacy across the curriculum<br>10. Understanding of how to use data to inform planning<br>11. Understanding of the OFSTED framework, particularly with reference to teaching   | 5. Sound knowledge of the national agenda in regards to Curriculum change<br>6. Understanding of how to implement and monitor academic progress              | <ul style="list-style-type: none"> <li>• Interview</li> <li>• Letter of Application</li> <li>• References</li> <li>• Teaching Task</li> </ul>                             |
| <b>Skills and Personal Qualities</b>   | 12. To lead by example<br>13. Highest standards of professional conduct<br>14. Ability to form positive relationships with students, adults and parents<br>15. Ability to inspire and manage a team<br>16. Able to communicate effectively orally and in written form<br>17. Ability to prioritise and time manage effectively<br>18. Ability to use ICT packages and systems | 7. Ability to liaise with different groups to achieve a positive outcome<br>8. Positive approach to problem solving  | <ul style="list-style-type: none"> <li>• Application form</li> <li>• Letter of Application</li> <li>• References</li> <li>• Interview</li> </ul>                          |







# MAKING YOUR APPLICATION

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**If you are interested in this post, it is essential before applying that you speak directly to Miss Tracey Dodds.**

**Curriculum Vitae is not required.**

Candidates are asked to fully complete a High Tunstall College of Science Application Form, accompanied by a letter of application of no more than two sides of A4 paper. The HTCS Application Form can be found on the College website: [www.htcs.org.uk/vacancies](http://www.htcs.org.uk/vacancies) with all other supporting documents for this post.

We look forward to receiving your application by **Monday 24th April 2023 2023, 12 noon**, ideally via email to [hadmin@hightunstall.hartlepool.sch.uk](mailto:hadmin@hightunstall.hartlepool.sch.uk) or posted to: Mr Mark Tilling, Headteacher, High Tunstall College of Science, Elwick Road, West Park, Hartlepool, TS26 0LQ.

*The College has adopted the principles of Safer Recruitment and will safeguard and promote the welfare of children and young people, and expects all staff and volunteers to do the same. If successful, you will be subject to an enhanced DBS check.*

## Training

The successful candidate must be prepared to undertake training and development, as required, particularly in relation to the introduction of new technologies and continuous professional development.

## Teaching Staff Benefits

Currently the College offers a wide range of benefits to staff, including:

- A strong commitment to professional development, with a substantial budget for whole college training and individual courses
- Enrolment into Teachers Pension Fund
- Free use of the state-of-the-art Tunstall Active including fitness suite, swimming pool and 3G pitch
- Annual flu vaccination
- Medical benefits including quick access to Occupational Health, Physiotherapy and Counselling
- Free parking on site

### **High Tunstall College of Science**

Elwick Road  
West Park  
Hartlepool  
TS26 0LQ