



Durham Trinity School & Sports College

Job Description

Health Care Assistant

Hours: 17.5 hours per week (term time only)

Salary: Grade 2

Responsible to: Pathway Leader/Assistant Head

The primary role of health care assistants is to carry out care routines for pupils relating to personal hygiene, positioning and feeding. In addition, health care assistants are responsible, under the direction of the class teacher and teaching assistants for cleaning, preparing and maintaining resources and providing support to individuals or small groups of children.

All health care and education assistants will:

- Work in partnership with teachers, teaching assistants and other professionals to provide effective support and care to pupils, tailoring support to the needs of the individual pupils if necessary.
- Provide intimate care to meet pupils' needs.
- Support small groups of children and individuals within the classroom and/or externally to the main class as required.
- Maintain a high level of pastoral care to pupils within the class and throughout the school.
- Provide appropriate help throughout the day, including break and lunchtime monitoring.
- Follow the schools policy and procedures for moving and handling and behaviour management including the use of restrictive physical intervention.
- Assist where necessary with learners with feeding difficulties, including those with a gastrostomy.
- Provide pastoral care and support to sick and injured children, taking appropriate action as necessary, ensuring that parents and school staff are fully informed of incidents and accidents.
- Contribute to accident records as required.
- Contribute and participate in team meetings and briefings.
- Attend any training courses relevant to the post, ensuring continuing, personal and professional development.



- Present oneself as a role model to pupils in speech, dress, behaviour and attitude.
- Complete any other tasks commensurate with the post which may be requested by the Headteacher.

Durham Trinity School & Sports College is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Any offer of employment will be subject to a receipt of a satisfactory DBS Enhanced Disclosure.