



Your Academy....Your Future

Post Title	School Games Organiser (SGO)
Main Purpose of the Job	<p>The School Games inspires young people to be physically active for life through positive experiences of daily activity and competition.</p> <p>The role of the SGO is to support all schools in the local area by promoting the importance of physical activity and coordinating appropriate competitive opportunities to be enjoyed by all young people across Key Stages 2-4.</p> <p>In addition, the SGO will recruit, train and deploy suitable workforce and support the development of club opportunities for all young people.</p> <p>The postholder will work with national guidance from Sport England and the Youth Sport Trust and within a local partnership of School Games Organisers, the Active Partnership and wider stakeholders.</p>
Responsible to	Director of Sport and Performance
Academy Type	The Academy is a publicly funded independent secondary Academy for pupils aged 11 to 16
Hours	Term Time Only, 3 days per week (8 hours per day)
Grade/Salary	£23,800 per annum
Contract Type	Temporary until 31/07/23 (<i>This post is subject to funding from Sport England, which could be extended</i>)
Disclosure Level	Enhanced
Expectations	<p>There is an expectation that all adults who work at Castle View Enterprise Academy will:</p> <ul style="list-style-type: none"> • Create opportunities to support the Academy vision. • Have respect and care for students and all other adults. • Set the highest possible standards through the way in which we behave, talk to each other and strive for excellence in all that we do. • Support the Academy uniform policy for students and echo this through professional and business-like mode of dress. • Contribute to the Academy enrichment programme.
Main Responsibilities	1. To maintain school engagement and support schools to continue to prioritise and deliver 60 active minutes for every child thus providing opportunities for young people to improve their physical literacy, social,

	<p>emotional and physical wellbeing.</p> <ol style="list-style-type: none">2. To create positive experiences by ensuring physical activity and competition provision is designed to reflect the motivation, competence and confidence of young people and has a clear intent.3. To have a clear focus on secondary schools and transition points (Year 3 and Year 6/7).4. To create positive experiences that support the character development of targeted young people which incorporates the delivery of high quality, inclusive leadership and volunteering.5. To advocate to key stakeholders how the School Games makes a meaningful difference to the lives of children and young people, including supporting schools to engage and educate parents. <p>Additional responsibilities of the role:</p> <ol style="list-style-type: none">1. Carry out other reasonable tasks from time to time as directed by the Principal / Line Manager
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Castle View Enterprise Academy is fully committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share in this commitment. As part of our due diligence and to comply with our obligations in line with Keeping Children Safe in Education, an online search of publicly available information will be undertaken for all shortlisted candidates. The successful applicant will be subject to provide an enhanced DBS disclosure.

Person Specification

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Skills	
Educated to degree level or equivalent	E
Full driving licence	E
Minimum of Level 2 Sports Coach	D
Ability to work effectively and supportively as a member of the Academy Team	E
Ability to work in an organised and methodical manner	E
Ability to act on own initiative, dealing with any unexpected problems that arise	E
Training	
Knowledge of current Health & Safety regulations	E
Can drive school minibuses or willing to train to do so	D/E
Experience	
Experience of working in a team	E
Able to communicate effectively with colleagues and students	E
Able to plan and organise work	E
Able to work under pressure and to tight deadlines	E
Knowledge of safeguarding procedures	E
Working with and in primary schools	D
Working with and in secondary schools	D
Experience of monitoring and evaluating projects.	D
Experience of managing and deploying volunteers.	D
Personal Qualities	
Ability to use own initiative	E
Reliable and conscientious	E
Enthusiastic and self motivated	E
Pleasant manner when dealing with colleagues, students and service providers	E
Having high standards	E
Flexible approach	E
Desire and ability to learn new skills	D
High standards of hygiene and cleanliness	E
Willingness to take personal responsibility for standards of work carried out	E
Willingness to participate in further training and development opportunities offered by the Academy and county, to further knowledge	E
Maintaining confidentiality on all Academy matters	E