

DURHAM TRINITY SCHOOL & SPORTS COLLEGE

JOB DESCRIPTION

JOB TITLE:	Lifeguard
GRADE:	Grade 4
HOURS:	37 hours per week/term time + 10 days (40 weeks) 8.00am-3.45pm (Monday, Wednesday, Thursday, Friday), 8.00am-4.30pm (Tuesday)
RESPONSIBLE TO:	Headteacher and Swimming Instructor

THE ROLE

- The Lifeguard will be required to work with the Swimming Instructor to ensure the safe teaching of swimming.
- The role includes responsibility for supervising the pool area, first aid, checking equipment and ensuring the pool area is kept clean and tidy.
- Awareness of and work within school policies and procedures.
- To work with children and young people who have extremely complex needs and in some instances life limiting conditions. Providing an appropriate level of emotional and physical support where necessary.
- Support pupils to understand instructions, support independent learning and inclusion of all pupils.
- Provide support to pupils who have communication difficulties also where English is an additional language.

SPECIFIC RESPONSIBILITIES

- Supervise pool area to ensure the safety of all pool users, providing safety instructions
- Prepare pool for the start of each session
- Have a knowledge and understanding of the NOP and EAP in order to follow and implement them if such an event occurs
- Check all safety and first aid equipment at the start of the day
- Administer first aid
- Ensure that changing rooms and pool are kept clean and tidy between sessions
- Assist in walking children to and from classrooms and pool
- Complete daily checks of water, signage and buoyancy aids and maintain written records
- Deal with emergencies and take the appropriate course of action
- Ensure the pool area is securely locked at all times when not in use
- In the event that the pool is closed the Lifeguard will assist the Swimming Instructor in delivering an appropriate curriculum
- Participate in planning and evaluation of swimming/learning activities with the Swimming Instructor
- Assist in the development of pupil support plans (such as EHCP outcomes)

- Assist with the supervision of pupils before school, break times, lunchtimes
- Assist the Swimming Instructor to deliver a weekly after school swimming club

PROFESSIONAL DEVELOPMENT/TRAINING

- To identify own training and development needs as appropriate and be willing to participate in activities, including the School's Support Staff Appraisal process, to address these needs and develop one's skills as required for the role.

SAFEGUARDING

- To be committed to the safeguarding and wellbeing of young people and adhere to all relevant School policies in this respect.

HEALTH & SAFETY

- To be aware of one's own responsibilities and those of others in School in relation to working safely.
- To immediately report any potential health and safety risks to the Director of Resources.

ADDITIONAL

- To undertake any other similar, related duties that may be required by the School from time to time.