

PERSON SPECIFICATION – Lunchtime Supervisory Assistant

The successful candidate will meet the following person specification. Please note that the listed criteria will form the basis of the selection process. Applicants should address all elements of the Person Specification, indicating experience and where appropriate citing supporting examples within their application.

Knowledge & Experience	Essential/Desirable	How Identified
<input type="checkbox"/> Experience of establishing positive relationships with children	E	Application form/Interview
<input type="checkbox"/> Experience of working with or caring for children	E	
<input type="checkbox"/> Able to work effectively as part of a team	E	
Skills & Key Criteria	Essential/Desirable	How Identified
<input type="checkbox"/> A good standard of spoken English	E	Application form/Interview
<input type="checkbox"/> Able to use language and other communication skills that children can understand and relate to	E	
<input type="checkbox"/> Able to supervise groups of pupils	E	
<input type="checkbox"/> Able to work within and apply all relevant school policies and schemes of work	E	
Personal Attributes	Essential/Desirable	How Identified
<input type="checkbox"/> A supportive and co-operative team member	E	Application form/Interview
<input type="checkbox"/> Excellent time management skills	E	
<input type="checkbox"/> Enthusiastic and self-motivated	E	
<input type="checkbox"/> Able to use own initiative	E	
Equal Opportunities	Essential/Desirable	How Identified
<input type="checkbox"/> Candidates should indicate an acceptance of, and a commitment to, the principles of the Academy's Equal Rights policies and practices as they relate to employment issues and to the delivery of services to the community	E	Application form/Interview
<input type="checkbox"/> Commitment to equal opportunities policies relating to gender, race and disability in an educational context	E	
Safeguarding	Essential/Desirable	How Identified
<input type="checkbox"/> Commitment to the protection and safeguarding of children and young people	E	Application form/Interview
<input type="checkbox"/> Has up to date knowledge of relevant legislation and guidance in relation to working with young people	D	
<input type="checkbox"/> No disclosure about criminal convictions or safeguarding concern that makes applicant unsuitable for this post	E	