

Attendance Officer (Primary)

Academy 360
Sunderland
SR4 9BA

£21,297 - £23,663 Full Time Equivalent / £18,000-£20,000 (pro rata)
Permanent
Full Time-Term Time Only

The Trustees are seeking to appoint an Attendance Officer (Primary) to join the Academy in January 2019.

Academy 360 is a rapidly improving school in Sunderland at the heart of its local community.

The Academy has recently joined Laidlaw School Trust (LST), The Laidlaw Schools Trust is a growing family of six schools helping transform thousands of young lives in North East England. LST invests significantly in the training and development of all staff and is able to offer all staff a wide range of opportunities and benefits.

Academy 360 is an all-through Academy providing education for students aged 4 – 16. As a member of Laidlaw Schools Trust it benefits from the support of being a partner in a small local Multi Academy Trust which also includes one of the main feeder Primary schools for Academy 360's Secondary school.

The successful candidate will join a successful MAT where all Academies support each other to the benefit of our pupils and their families. Our Academies also enjoy strong support from an experienced LST central team, based in Newcastle upon Tyne.

Further details and an application pack can be downloaded from the Careers section on the Laidlaw Schools Trust website www.laidlaw-school-trust.com/careers/. Interested candidates are welcome to tour the school, please contact the Academy office on 0191 300 6506 to arrange a visit. If you wish to have an informal discussion about this post, please contact: Elaine Robinson- 0191 300 6506.

Closing Date: 12 noon Wednesday 12th December 2018

Candidates who have not been contacted by Friday 14th December 2018 may assume they have been unsuccessful.

Interviews will take place: week commencing 17th December 2018

Applications should be returned to: Elaine.robinson@academy360.co.uk

We are an equal opportunities employer strongly committed to safeguarding and promoting the welfare of children and young people. The successful applicant will be required to obtain an Enhanced Certificate of Disclosure from the DBS and a range of other recruitment checks. The successful candidate will be able to demonstrate their commitment to children's safeguarding.