

**ASCENT ACADEMIES TRUST – Portland Academy  
PERSON SPECIFICATION – Safeguarding Lead**

<b>ESSENTIAL</b>				<b>DESIRABLE</b>		
	<b>Criteria No.</b>	<b>ATTRIBUTE</b>	<b>Stage Identified</b>	<b>Criteria No.</b>	<b>ATTRIBUTE</b>	<b>Stage Identified</b>
<b>Qualifications &amp; Education</b>	E1	5 x GCSE A* - C or equivalent, including Maths and English	Application Certificate	D1	Degree qualification	Application Certificate
				D2	Evidence of continued commitment to personal professional development	Application Interview
				D3	Safeguarding qualification	Application Certificate
<b>Experience &amp; Knowledge</b>	E2	Significant experience of working with pupils with a range of special educational needs	Application Reference Interview	D4	Experience of conducting Capacity Assessments	Application Interview
	E3	Experience of working with students during key transition periods	Application Reference Interview			
	E4	Sound knowledge of Safeguarding Children procedures	Application Reference Interview			
	E5	Experience of working effectively with a range of professionals and possess strong people skills	Application Reference Interview			
	E6	Sound understanding of statutory requirements relating to safeguarding	Application Interview			
	E7	Sound knowledge of Health and Safety including risk assessments	Application Interview			

<b>Skills</b>	E8	Ability to chair meetings effectively, ensuring all attendees are included	Application Interview			
	E9	Ability to develop positive relationships with students and their families	Application Interview			
	E10	Possess excellent communication skills	Application Interview			
	E11	Ability to promote and safeguard all children and vulnerable adults	Application Interview			
	E12	Possess sound organisational skills and be able to work on your own initiative	Application Interview			
<b>Personal Attributes</b>	E13	A willingness to share knowledge and demonstrate good practice to colleagues from within the academy and to those from other establishments	Application Interview			
<b>Special Requirements</b>	E14	Ability to work flexibly to meet the demands of the post, including extended hours provisions	Application Interview	D5	A willingness and ability to work across the Trust as required	Application Interview
	E15	Suitable to work with children/young people	Application Disclosure			