**School Name: Acklam Grange School**

**Post Title: APPRENTICE TEACHING AND LEARNING ART TECHNICIAN**

**Responsible to: Headteacher**

 **Director of Corporate Services**

 **Faculty Lead/Human Resources Manager**

**JOB DESCRIPTION**

**MAIN RESPONSIBILITIES OF THE POST:**

To will work with and learn from experienced professional Art teachers, teaching assistants and other adults in the school environment. Opportunities will be provided for the individual to develop knowledge, skills and understanding to contribute to the success of the Art Faculty and develop a wide range of skills:

**Contribute to**:

* Creating practical artwork, projects and visual art displays
* Design ideas and practical displays, including examples of art to support student learning
* General domestic cleaning of art equipment

**Technician skills:**

* Preparing resources to support classroom requirements
* Processing pottery (casting, moulding, developing)

**Reprographics and printing:**

* Printing and photocopying
* Laminating
* Scanning

**Resource management:**

* Develop skills in stock control

**Environment for Learning:**

* Contribute to preparing practical displays around school to support faculties and learning across the curriculum
* Awareness of health and safety

**Personal and Professional Skills:**

* Customer service skills
* Time management skills
* Team work and professional relationships
* Work efficiency and own initiative skills
* Social responsibilities by recycling art materials (paper etc)
* A good range of literacy and numeracy (to GCSE level, or equivalent)
* Use of ICT for administration, e.g. typing and creating documents using a range of ICT systems (MS Office)

**Supporting learning:**

* Gain a wide range of educational knowledge, skills and understanding in supporting staff to help all students to meet their full potential
* Commitment to the wider learning in support of continuous professional development

**Other duties commensurate with the grade of the post as required by the Headteacher or Director of Corporate Services.**