



IT Technician Person Specification

Key Criteria	Essential	Desirable	Evidenced
Qualifications & Education	5 x GCSE A*-C or equivalent, including Maths, English and IT (evidence will be required)	Qualifications at A Level or above	Application Certificates
		Evidence of continued commitment to personal professional development	Application Interview
Experience & Knowledge	Possesses a sound working knowledge of IT systems in a corporate network environment		Application Reference Interview
	Display sound knowledge of Microsoft client and server operating systems, especially Windows 7 and Windows Server 2008/2012 including user access controls, profile management and application management		Application Interview
	Knowledge of Windows Server (Active Directory, Group Policy, DNS, DHCP, SCCM)	Knowledge of file services and quota management, application deployment, remote desktop services (terminal services)	Application Interview
		Knowledge of network infrastructures (wired / wireless networks, Layer 2 and Layer 3 switches, firewalls and routers)	Application Interview
	Ability to support mobile devices and tablets including a sound knowledge of cloud-based management systems	Knowledge of Apple IOS, Google Android based systems and volume licensing	Application Interview
	Sound knowledge of information security including patch management, anti-malware and access controls		Application Reference Interview
Skills	Ability to support Office 365 cloud based services, Microsoft Office and a wide array of educational software.	Experience of working with SIMs (Schools MIS)	Application Interview

Key Criteria	Essential	Desirable	Evidenced
Skills	Ability to communicate at all levels both verbally and written		Application Interview
	High developed organizational skills managing time well to meet competing priorities		Application Interview Reference
	Ability to identify any training requirements related to the role that will benefit the school		Application Interview
Personal Attributes	Self motivated and able to work on your own initiative		Application Interview
	Demonstrate effective decision making skills including the ability to make quick decisions when under pressure and be willing to accept responsibility for decisions		Application Interview
	Willingness to learn and seek opportunities to collaborate and share knowledge with experts in similar roles		Application Interview
Special Requirements	Ability to work flexibly to meet the demands of the post		Application Interview
	Suitable to work with children / young people		Application Disclosure