Job Specification

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| **Knowledge, skills and experience requirements for the post**. | | |
| Qualifications | Essential | Desirable |
| Willingness and ability to obtain and/or enhance qualifications and training for development in the post. | Essential |  |
| Experience | **Essential** | **Desirable** |
| Experience of working in a school environment. |  | Desirable |
| Electrical, electronic or CAD/CAM work related experience. | Essential |  |
| Training | **Essential** | **Desirable** |
| Health and Safety at Work |  | Desirable |
| Classroom Assistant training |  | Desirable |
| Skills | **Essential** | **Desirable** |
| Excellent communication and listening skills | Essential |  |
| Displays tact and sensitivity with an understanding and respect for confidentiality and security | Essential |  |
| DIY skills |  | Desirable |
| Good time management and organisational skills | Essential |  |
| Ability to think creatively and solve basic problems |  | Desirable |
| Ability to relate to students in a pleasant the sympathetic manner and to recognise potential child safeguarding issues | Essential |  |
| Understanding of School child safeguarding procedures |  | Desirable |
| **Other** | **Essential** | **Desirable** |
| Satisfactory Enhanced Criminal Records Disclosure | Essential |  |
| Assessed and advised by Health and Well Being | Essential |  |