



Class Teacher (Maternity Cover) Job Description

Job Title: Class Teacher
Salary Scale: Teachers Main Pay Scale
Responsible To: Performance Management Team Leader and Head Teacher

Status of the Post:

The particular duties and responsibilities set out in this job description are to be carried out as stated as the professional duties of a teacher in the most recent 'School Teacher's pay and Conditions Document'.

Job Purpose: To be accountable for learner achievement by:

- ✓ managing effective teaching and learning;
- ✓ creating a stimulating environment;
- ✓ developing positive relationships with parents to enable them to support their child's development.

Generic Responsibilities

- Create and manage a learning environment and achieve a supportive culture and behaviour management strategy that enables learners to achieve their potential.
- Contribute to the monitoring and development of a curriculum area or a specific focus across the Academy.
- Contribute to the monitoring and development of pupils' progress across the curriculum to ensure suitable opportunities are provided for learners' aspirations to be met.
- Plan effectively in the short, medium and long term and prepare lessons to ensure coverage of the curriculum and the differentiated needs of learners are met.
- Apply a range of teaching and learning strategies, including implementing inclusive practices to ensure that the diverse needs of learners are met and excellence and enjoyment is achieved.
- Assess, record and report on the development and progress of learners and analyse relevant data to promote the highest possible aspirations for learners and target expectations and actions to raise learners' achievements.
- Demonstrate ongoing development and application of teaching expertise and analyse relevant data to promote the highest possible aspirations for learners and target expectations and actions to raise learners' achievements.
- Demonstrate ongoing development and application of teaching expertise and subject specialism to enrich the learning experience within and beyond the teachers' assigned class.
- Work collaboratively within and beyond the classroom with: support staff (including directing their day to day work); other professionals; parents; agencies and communities, to enhance teaching and learning and promote the positive contribution and well being of pupils.
- Contribute to the development and application of priorities, policies and activities in order to enable the achievement of the Academy's aims.
- To attend appropriate Inset as directed by the Head Teacher

- Promote and implement policies and practices that encourage mutual tolerance and respect for diversity in all aspects of employment and service delivery.
- To take responsibility for a curriculum area (not applicable to NQTs)

Any other duty or responsibility as may be directed from time to time by the Head Teacher. This job description will be the subject of an annual review, and any part of it may be amended as a result of such a review, or at any time after consultation with the post holder.

The post holder must promote and safeguard the welfare of the children and young people that come into contact with.

The post holder must act in compliance with data protection principles in respecting the privacy of personal information held by the Academy.

The post holder must comply with the principles of the Freedom of Information Act 2000 in relation to the management of Academy records and information.

The Post holder must carry out their duties with full regard to the Academy's Equal Opportunities Policy, Code of Conduct, Child Protection Policy and all other relevant Policies.

The Post holder must comply with the Academy's Health and safety rules and regulations and with Health and Safety legislation.

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Date: April 2016