TEACHER OF MATHS MPS - UPS

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| **Job Description**  **The School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.** | |
| **Summary of the role:** | **Job Title:** Mathematics Teacher    **Department:** Mathematics Department  **Location**: Staindrop School an Academy, Cleatlam Lane  **Job Purpose:** To teach Mathematics  **Reporting Line:** Head of Department  **Hours:** Full Time    **Salary:** MPS/UPS  **Role Summary:** to teach Key Stage 3 and GCSE  Mathematics. Also to take on role of tutor**.** |
| **Responsible to:** | * **Head of Mathematics** |
| **Main duties and responsibilities:** | **Your Professional Duties**  You are expected to act in accordance with the aims, policies and administrative procedures of the School. In so doing your teaching will at all times meet Teacher Standards (Dfe).  The following duties shall be deemed to be included in the professional duties which you will be required to perform:  **Specific Duties and Responsibilities**   1. Teaching  * to drive for Outstanding levels of attainment and progress * uphold the Department’s high standards of preparation, teaching and discipline. * plan lessons in accordance with the Department’s schemes of work * contribute to the development, evaluation and monitoring of the policies, syllabuses and schemes of work of the Department * liaise with relevant colleagues on the planning of work for collaborative delivery * monitor, track and be aware of prior levels of attainment and maintain records * set and mark examinations and other forms of assessment * use ICT within the mathematics curriculum * establish high and appropriate expectations for learning, motivation and presentation of work  1. Assessment, Recording and Reporting  * maintain plans of lessons undertaken and records of work * set and mark homework and ensure subsequent student improvement as per school policy * provision of constructive oral and written feedback, with clear targets for future learning * report on pupil progress in line with School policy and as specified in the published calendar * keeping parents informed of progress at parents’ evenings, and other means as appropriate * to contribute to the School and Department’s Quality Assurance policy   C. Pastoral Care   * being fully conversant with, and applying, the School’s child protection policy and all related issues * promotion of good attendance and monitoring it in accordance with School policy * promote the general progress and well-being of students’ in your care * act as a tutor  1. Professional Standards  * play a full role in the Appraisal process * at all times meet Teacher Standards (Dfe) * supporting the aims and ethos of the School * treating all members of the School community with respect and consideration * treating all consistently and without prejudice * setting a good example in terms of appropriate dress, punctuality and attendance * participating in the School’s extracurricular programme * taking responsibility for personal professional development within the School’s CPD programme * attending all departmental and staff meetings * attend Parents’ events, and ensuring that all deadlines are met as published in the School calendar * taking responsibility for matters relating to health and safety.   Undertaking duties that may be reasonably assigned by the Headteacher (directly or indirectly)  Responsibilities may be direct, joint or through devolved structures, but always in accordance with whole school policies. These details may be amended at any time by agreement, but in any case will be reviewed through the appraisal process. |

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| **Person Specification**  **The School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.** | | | |
|  | **Essential**  These are qualities without which the Applicant could not be appointed | **Desirable**  These are extra qualities which can be used to choose between applicants who meet all of the essential criteria | **Method of assessment** |
| **Qualifications** | Honours degree in Mathematics or an appropriate Maths related subject from a recognised university either in the UK or overseas. Full teacher qualification e.g. PGCE/QTS | Higher Degree | *Certificates* |
| **Experience:** | The ability to teach KS3 and GCSE Mathematics | Experience of teaching at secondary level across KS3 and KS4 | *Application form and references* |
| **Skills:**  **Knowledge** | To be an outstanding teacher  To be firm but fair  To be able to inspire and motivate  Students  To be an excellent communicator,  orally and in writing, with students,  parents and staff  To have good time management skills  To have the ability to show initiative within the framework of a strong and supportive team  A willingness to utilise and develop  departmental teaching resources  To have excellent interpersonal skills  To be able to use ICT appropriately to support learning  Has a well-informed understand of the requirements of GCSE Mathematics specifications and their suitability for meeting learners’ needs  Is able to utilise teaching strategies to allow learners to make outstanding progress compared to their previous attainment  An ability to use an interactive  whiteboard | Qualified to drive students  Is able to utilise teaching strategies to allow learners to make outstanding progress compared to similar learners nationally | *Application form and references and interview*  *Observed lesson, interview and references* |
| **Personal**  **competencies**  **and qualities** | An intellectual interest in Mathematics and a passion for the subject and all it offers  A creative learner and teacher  An approachable, professional colleague and classroom practitioner  Pragmatism and a ‘can do’ approach  Ability to priorities and remain calm under pressure  To be flexible, resilient and well organised | To be able to contribute material to the website  Able to advise pupils, parents and staff insightfully. To have a flexible approach to teaching and a willingness to learn.  Interest in continuing professional development of self and other staff  Able to work independently using a wide range of resources  Enjoys every aspect of teaching pupils. A perceptive understanding of teenagers and their ‘needs’ and ‘expectations’.  A good sense of humour | *Interview, observed lesson and references*  *Interview, observed lesson and references*  *Interview, observed lesson and references*  *Interview and references*  *Interview, observed lesson and references*  *Interview and references* |

Admin/admin docs/job vacancies/maths/job description & Personal Spec – Mathematics Feb 15